



TrustBridge
global

MAKING
GLOBAL
GIVING
EASY



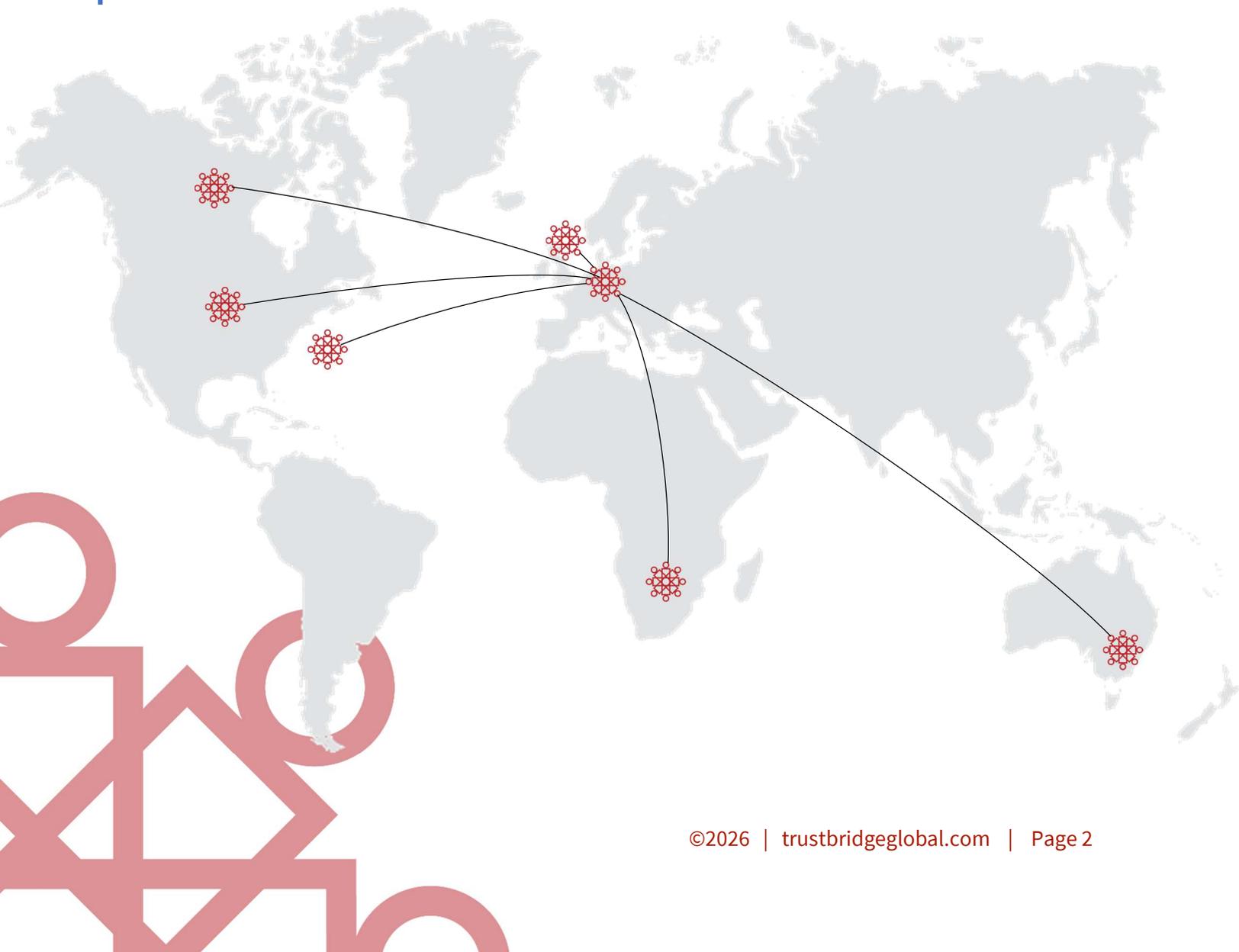
MAKE YOUR
IMPACT ON
THE WORLD

Financial Business Analyst (Kenya)

TrustBridge Global Foundation is a grant-making foundation based in Switzerland. We receive donations from individuals and entities all over the world and process and send grants to charities almost anywhere.

**OUR MISSION IS TO MOBILISE RESOURCES
BY MAKING GLOBAL GIVING EASY.**

**WE DO THIS BY CREATING A GLOBAL
NETWORK OF GENEROUS COMMUNITIES.**



Imagine anybody giving to any charity anywhere with just a few clicks. We believe that radically improving cross-border giving will change the world.

OUR VISION IS THAT **CHARITIES EVERYWHERE** HAVE ALL THEY NEED TO **ACCOMPLISH THEIR MISSION.**



There are trillions of dollars, euros, and yen in the hands of generous people around the world, more than enough to make a significant difference in the lives of people around the world – TrustBridge will get those resources moving.





Put People First

The world tells us that we need to decide between benefiting ourselves or benefiting others. In all situations, we will choose to apply the Golden Rule and treat others as we would like to be treated. We put people first and lean into generosity. People are more important than dollars.

Trust Our People to Act

worth - and therefore we trust our people. We are self-starters and take
action without waiting to be told. But not necessarily on our own - we
listen and collaborate. We provide everyone with the training, strategic clarity, and radical
information sharing necessary to make wise decisions.

Find a Way to Say Yes

Our team is comprised of some of the smartest, most gifted people around. We believe our clients deserve maximum effort and creativity applied towards the accomplishment of their goals. While we always need to consider costs and potential risks, we should exhaust every reasonable alternative before we say "no, we can't do it".

Move as Fast as Possible, but Not Faster

In serving clients, time is of the essence. Non-profit charities should not operate at a lower standard than for-profit businesses. We strive for world-class responsiveness to client needs, while not compromising compliance with applicable laws and regulations, or our standard of excellence. Additionally, as we innovate, we move those solutions into production with real world urgency.

TrustBridge maintains a globally distributed workforce with team members in Switzerland, the United States, Malaysia, the Philippines and more.

THE FOLLOWING OPPORTUNITY IS FOR A FINANCIAL BUSINESS ANALYST WITH A FOCUSED SET OF RESPONSIBILITIES.

DESIRED OUTCOMES

Someone excelling in this position will:

- Own recurring financial and operational reporting with high accuracy, clear narratives, and on-time delivery.

The outcome is that leadership receives complete, accurate, decision-ready reporting packages on a consistent schedule, with clear explanations of performance drivers and no recurring reconciliation issues.

- Build and maintain forecasting models (monthly, quarterly, annual) across operational revenue and expenses.

The outcome is that the organization operates from reliable forward-looking projections with defined assumptions and sensitivities, enabling proactive decisions rather than reactive adjustments.

- Deliver investment reporting and performance oversight, including portfolio monitoring, allocation tracking, liquidity planning, and interest optimization.

The outcome is that the investment portfolio is transparently monitored against benchmarks and policy targets, liquidity is aligned with grant cycles and operating needs, and capital is allocated and optimized with discipline.

- Improve data quality and streamline reporting processes across systems and geographies.

The outcome is that financial data is consistent, reconciled, and trusted across entities, with reduced manual intervention, shorter reporting cycles, and documented, repeatable processes.

- Support department leaders in budget and expense management.

The outcome is that department heads understand their financial performance in real time, manage within approved budgets, and address variances early with clear corrective actions.

- Operate with minimal supervision, high accountability, and strong stakeholder management.

The outcome is that priorities move forward without bottlenecks, stakeholders are proactively informed, and deliverables are completed without the need for close oversight or escalation.

- Document and manage Mission Related Investments in setup and reporting.

The outcome is that all Mission Related Investments are properly structured, recorded, monitored, and reported, with complete documentation and visibility into performance, compliance, and impact alignment.

JOB SUMMARY

- Directly reports to the CFO
- Produce recurring management reporting packs (monthly close reporting, donor/grant analytics, cash flow, KPIs, dashboards).
- Develop and maintain rolling forecasts and scenario models (base/upside/downside), including drivers and sensitivities.
- Lead budget support cycles: templates, consolidation, variance analysis, and forecasting updates.
- Provide investment oversight reporting:
- Monthly/quarterly investment performance summaries vs benchmarks and policy targets
- Asset allocation and exposure monitoring (currency, duration, concentration, liquidity)
- Investment cash planning to support grant cycles and operating needs
- Support investment manager coordination and data reconciliation
- Translate complex financial results into executive-level insights, with clear variance explanations and action recommendations.
 - Partner with accounting to align management reporting with close outputs (multi-entity reconciliations, intercompany)
 - Support finance process improvement initiatives (standardization, automation, controls, documentation).
 - Support ad hoc analysis for leadership
 - Maintain documentation of models, data definitions, KPI logic, and reporting controls.

KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL ATTRIBUTES

- Demonstrates a commitment to personal, spiritual, and professional maturity
- Actively integrates biblical principles in day-to-day behavior, exhibiting unremitting integrity and strong moral character
- Demonstrates attention to detail and accuracy
- Diagnostic skills for routine reconciliations among funds and accounts
- Demonstrates analytical, technical, organizational, and problem-solving skills
- High level sense of ownership and accountability
- Fast and continuous learners
- Strong verbal and written communication skills
- Ability to work well both in a team setting and independently
- Demonstrated initiative in mastering new technical areas quickly
- Ability to effectively handle multiple projects simultaneously in a deadline-driven environment
- Excellent computer skills, including knowledge of accounting and tax software programs such as Advanced Excel, Word, PowerPoint, and Outlook
- Ability to maintain sensitivity concerning business and confidential matters
- Ability to maintain pleasant rapport with customers via email communication.

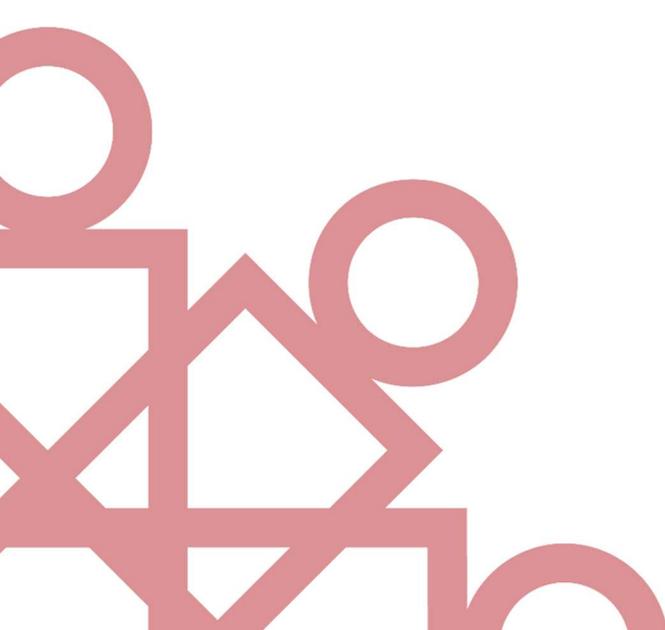
EDUCATION, TRAINING, EXPERIENCE

- Bachelor's degree in Finance, Accounting, Economics, or related field
- 3–6 years of relevant experience in FP&A, financial analysis, management reporting, or similar roles
- Nonprofit, fund accounting, or multi-entity environment experience preferred
- Exposure to investment reporting, treasury, or portfolio monitoring preferred
- Systems experience preferred (QuickBooks, Xero or similar)
- Strong BI/reporting toolkit experience preferred (Power BI; SQL a plus)
- Knowledge of charitable, family foundation, and high net worth individual related matters are preferred

WORK ENVIRONMENT AND MENTAL REQUIREMENTS

- Regular workdays run from roughly 1300 – 2200 (EAT) to maximize the overlap with European and US Eastern Time work hours (time spent outside regular work hours will be offset against regular workdays).
- Ability to communicate and exchange information, collect, compile, and prepare work documents, as well as set up and maintain work files
- Willingness to work more than 8 hours per day, as needed; ability to handle pressure during peak periods during the year, availability to handle issues outside of normal working hours

Contact (recruiting@trustbridgeglobal.com) to find out more.



A photograph of a sharp, snow-capped mountain peak against a blue sky with scattered white clouds. The mountain is the central focus, with its peak reaching towards the top of the frame. The sky is a clear, vibrant blue, and the clouds are soft and white, adding texture to the background.

GIVING | IMPACT | GLOBAL