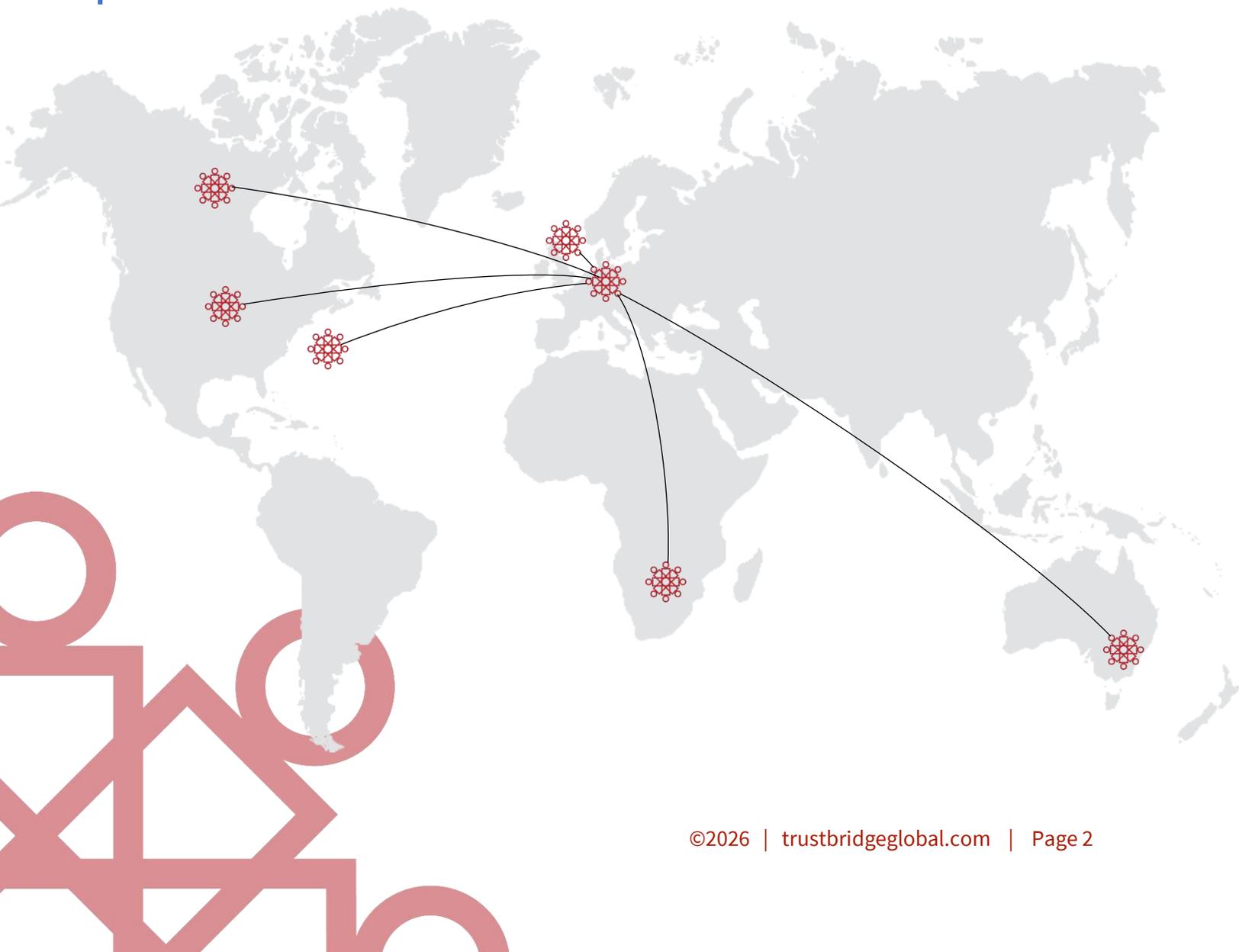# TrustBridge global

MAKE YOUR IMPACT ON THE WORLD

Product Lead

TrustBridge Global Foundation is a grant-making foundation based in Switzerland. We receive donations from individuals and entities all over the world and process and send grants to charities almost anywhere.

OUR MISSION IS TO **MOBILISE RESOURCES** BY **MAKING GLOBAL GIVING EASY.**

WE DO THIS BY CREATING A **GLOBAL NETWORK** OF **GENEROUS COMMUNITIES**.

Imagine anybody giving to any charity anywhere with just a few clicks. We believe that radically improving cross-border giving will change the world.

OUR VISION IS THAT **CHARITIES EVERYWHERE** HAVE ALL THEY NEED TO **ACCOMPLISH THEIR MISSION**.

There are trillions of dollars, euros, and yen in the hands of generous people around the world, more than enough to make a significant difference in the lives of people around the world – TrustBridge will get those resources moving.

OUR CORE VALUES

Put People First

The world tells us that we need to decide between benefiting ourselves or benefiting others. In all situations, we will choose to apply the Golden Rule and treat others as we would like to be treated. We put people first and lean into generosity. People are more important than dollars.

Trust Our People to Act

We believe in our people – their gifts, skills, and worth – and therefore we trust our people. We are self–starters and take action without waiting to be told. But not necessarily on our own – we listen and collaborate. We provide everyone with training, strategic clarity, and radical information sharing necessary to make wise decisions.

Find a Way to Say Yes

Our team is comprised of some of the smartest, most gifted people around. We believe our clients deserve maximum effort and creativity applied towards the accomplishment of their goals. While we always need to consider costs and potential risks, we should exhaust every reasonable alternative before we say "no, we can't do it".

Move as Fast as Possible, but Not Faster

In serving clients, time is of the essence. Non–profit charities should not operate at a lower standard than for–profit businesses. We strive for world–class responsiveness to client needs, while not compromising compliance with applicable laws and regulations, or our standard of excellence. Additionally, as we innovate, we move those solutions into production with real world urgency.

TrustBridge maintains a globally distributed workforce with team members in Switzerland, the United States, India, Malaysia, the Philippines and more.

THE FOLLOWING OPPORTUNITY IS FOR A **PRODUCT LEAD** WITH A FOCUSED SET OF RESPONSIBILITIES.

RESPONSIBILITIES AND EXPECTED OUTCOMES

1. **Product Discovery & Solution Definition**
   Responsibility: Translate business, regulatory, and customer needs into actionable product solutions, leveraging hands-on experience building blockchain and fintech applications.
   Expected Outcome: Clearly defined product solutions that are technically feasible, compliant, and aligned with real-world use cases.

2. **Product Requirements & Backlog Management**

   Responsibility: Define, document, and maintain detailed product requirements for blockchain and fintech capabilities, including epics, user stories, acceptance criteria, and supporting artifacts. Create clear user flows, business process diagrams, and system interaction maps that translate complex financial and blockchain concepts into actionable guidance for engineering and design. Own and continuously refine the product backlog, integrating stakeholder input, regulatory considerations, and delivery constraints to ensure alignment with strategic priorities.
   Expected Outcome: A well-groomed, clearly documented backlog that enables engineering teams to deliver high-quality functionality efficiently and predictably.

3. **Blockchain & Fintech Domain Leadership**
   Responsibility: Leverage deep expertise in blockchain and modern fintech architectures to shape product strategy and execution across distributed ledgers, smart contract frameworks, digital asset custody, decentralized identity, payment rails, and core financial infrastructure. Provide authoritative guidance on risk management, compliance considerations, and integration patterns that align with emerging industry standards.
   Expected Outcome: Product that delivers secure, compliant, and high performance financial capabilities built on scalable blockchain and fintech foundations.

4. **Delivery Collaboration & Execution**
   Responsibility: Work directly with Engineering and Design throughout the delivery

lifecycle, including backlog refinement, sprint planning, reviews, and acceptance. Clarify requirements and resolve ambiguities to unblock teams.
Expected Outcome: On-time delivery of features that meet documented requirements and acceptance criteria.

5. **Product Documentation**
Responsibility: Create and maintain comprehensive product documentation, including functional specifications, work instructions, workflows, release notes, and internal enablement materials.
Expected Outcome: Clear, accessible documentation that supports development, QA, clients/stakeholders, and tech support.

6. **Product Rollout & Enablement**
Responsibility: Engage cross-functional stakeholders (business, compliance, legal, operations, and technology) to gather input, communicate progress, and align on delivery plans and release readiness.
Expected Outcome: Stakeholder confidence, shared understanding, and reduced friction during delivery and rollout.

7. **Stakeholder Engagement & Alignment**
Responsibility: Engage cross-functional stakeholders (business, compliance, legal, operations, and technology) to gather input, communicate progress, and align on delivery plans and release
Expected Outcome: Stakeholder confidence, shared understanding, and reduced friction during delivery and rollout.

JOB SUMMARY

The **Product Lead** will support the **BenevaTrust** initiative by owning product execution for a blockchain-enabled fintech platform. This role is responsible for defining and documenting product requirements, managing the backlog, supporting delivery, and coordinating product rollouts.

This includes but is not limited to:

1. **Product Requirements & Execution**
   a. Define and document functional and non-functional product requirements
   b. Maintain a prioritized backlog aligned with delivery capacity and dependencies
   c. Author epics, user stories, and acceptance criteria
   d. Validate delivered functionality against documented requirements

2. **Blockchain & Fintech Product Development**
    a. Apply hands-on experience building blockchain and fintech applications to solution design
    b. Support decisions related to scalability, security, and compliance
    c. Ensure product functionality aligns with regulatory and operational needs
3. **Collaboration & Iteration**
    a. Collaborate closely with Engineering, Design, Clients/Stakeholders, to refine requirements and delivery plans
    b. Participate in sprint ceremonies and release planning
    c. Iterate on requirements and documentation based on delivery feedback
4. **Product Documentation & Enablement**
    a. Produce and maintain product documentation, including specs, workflows, work instructions and release notes
    b. Prepare internal enablement materials for stakeholders and support teams
    c. Ensure documentation reflects delivered functionality and changes over time
5. **Product Rollout & Release Support**
    a. Coordinate product releases with stakeholders and delivery teams
    b. Support UAT, go-live readiness and post-release validation
    c. Capture and and communicate lessons learned to improve future releases

KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS

- Strong experience building blockchain-based and fintech applications
- Proven ability to document complex systems clearly and accurately
- Experience managing product backlogs and delivery execution
- Strong understanding of regulated financial environments
- Comfortable working in Agile/SCRUM teams
- Excellent written and verbal communication skills
- Highly organized, detail-oriented, and delivery-focused
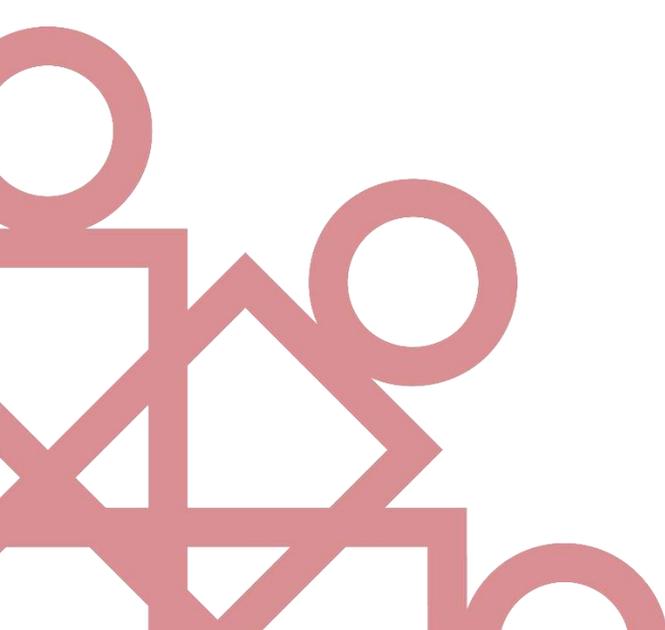- Able to synthesize stakeholder input into clear documentation and execution plans

EDUCATION, TRAINING, AND EXPERIENCE

- Bachelor's degree in Information Technology, Computer Science, Computer Engineering, or a related field.
- 7+ years of experience in fintech, blockchain, or financial systems development
- Proven experience working in Agile/SCRUM environments and collaborating closely with cross-functional teams throughout the product lifecycle
- Demonstrated experience delivering production-grade blockchain or fintech products
- Experience working closely with Engineering teams in Agile environments
- Proven ability to manage requirements, documentation, and release coordination

WORK ENVIRONMENT AND MENTAL REQUIREMENTS

- Regular workdays run from roughly 1700 – 0200 (PH Time) to maximize the overlap with European and US Eastern Time work hours (time spent outside regular work hours for events and event preparations will be offset against regular workdays)
- Ability to communicate and exchange information, collect, compile, and prepare work documents, as well as set up and maintain work files
- Willingness to work more than 8 hours per day, as needed; ability to handle pressure during peak periods during the year, availability to handle issues outside of normal working hours.

Contact (recruiting@trustbridgeglobal.com) to find out more.

GIVING | IMPACT | GLOBAL