TrustBridge global

MAKING GLOBAL GIVING EASY

TRUSTBRIDGE GLOBAL FOUNDATION®

Giving Solutions Guide and Policies



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Why we exist?

Our Mission

To mobilize resources by making global giving easy.

Our Vision

Charities everywhere have all they need to accomplish their mission.

Our Values

- Put people first
- Trust our people to act
- Find a way to say yes
- Move as fast as possible, but not faster

> We searched for a **reliable and cost-effective way to process donations** from our U.S. supporters for years. Now, after almost a decade of relying on TrustBridge's services I cannot fathom how we did life before!
>
> **Andrzej Turkanik**
> Director of Quo Vadis Institute

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To Our Donors

Welcome to the community of generous donors at TrustBridge Global Foundation ("TrustBridge"). We are grateful that your journey of generosity has led you here. Because giving is much more than a financial transaction, everything we do at TrustBridge is designed to help make your experience of giving as convenient, effective, and rewarding as possible.

In this guide, you will find essential information about our innovative solutions and tools that help simplify your giving and magnify your impact.

Whether you're looking for a way to manage your giving online, give charitable grants anywhere in the world, or maximize your giving during a major life event such as the sale of your business or property, we can help you find the best way to leverage your gifts for the causes you care about the most.

On TrustBridge's website, trustbridgeglobal.com, we provide 24/7 secure portal access to your TrustBridge Foundation Fund and other giving solutions activity, as well as tools to manage contact information and Fund preferences.

For decades, organizations like ours have sent billions of euros, yen, and dollars to innumerable charities at the recommendation of the donors we serve. You can become part of this network of like-minded individuals and families. Thank you, and we look forward to helping you dream big so that you can do more with your giving than you ever imagined possible.

To Our Charities

The vision of TrustBridge Global Foundation ("TrustBridge") is that charities everywhere have all they need to accomplish their mission. We love serving charities like yours, helping you to thrive and make a difference in the world.

In this guide, you will find essential information about our innovative solutions and tools that help you receive donations from donors all over the world.

Whether you're looking for a way to manage your donations online, offer a single international giving solution, or work with major donors during a significant life event such as the sale of a business or property, we can help you find the best way to leverage their gifts for your cause.

On TrustBridge's website, trustbridgeglobal.com, we provide 24/7 secure portal access to your TrustBridge Charity Fund and other giving solutions activity, as well as tools to manage contact information and Fund preferences.

For decades, organizations like ours have sent billions of euros, yen, and dollars to innumerable charities at the recommendation of the donors we serve. You can become part of this network of donors and charities. Thank you, and we look forward to helping you dream big so that you can do more for your cause than you ever imagined possible.

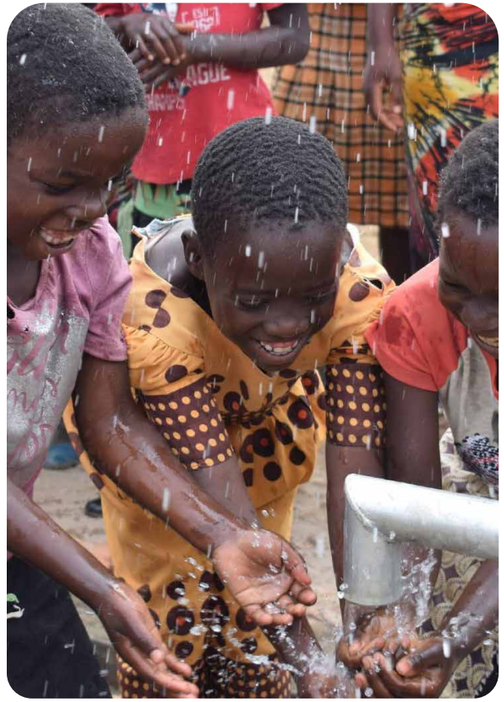
TrustBridge Global Network

One of the key characteristics of TrustBridge that distinguishes us from others is our fast-growing network of members and partners around the world.

Using this Network, TrustBridge provides a platform of connectedness, common vision and mission, training, systems, and accountability by which like-minded foundations and charities flourish through a system of advice, cooperation, and assessment sharing.

The result is reduced cost and compliance burdens for givers and increased speed of transactions for charities. The use of the Network currently allows us to provide potential tax benefits in Australia, Canada, Croatia, Czech Republic, Germany, Indonesia, the Netherlands, New Zealand, Puerto Rico, Singapore, Switzerland, the United Kingdom, and the United States of America. Post-grant reporting may be required on grants that include donor money from certain countries.

Together, TrustBridge and its Network Members currently serve over 50,000 donors and 70,000 charities worldwide. Our hope is to one day have local involvement in almost every region, as we envision a world where it is as easy to give to foreign charities as it is to give to local ones.



"It's not how much we give
but how much love
we put into giving."

Mother Teresa of Calcutta

TrustBridge's Giving Solutions

Foundation Fund

A **TrustBridge Foundation Fund** is a donor-advised fund sponsored by TrustBridge from which authorized individuals may recommend grants to approved charitable organizations. A Foundation Fund may hold a variety of liquid and non-liquid assets and invest in active or passive investments. It can also be managed separately by an approved financial advisor and is subject to balance-based cost assessments.

Charity Fund

A **TrustBridge Charity Fund** is a fund dedicated to the work of an approved charity. A Charity Fund may hold a variety of liquid assets. It is not subject to balance-based cost assessments.

Giving Solutions Through Network Members

TrustBridge's Fiscal Sponsorship Giving Solution

A **Fiscal Sponsorship** (also known as expenditure responsibility) is implemented through a legal agreement with TrustBridge through TrustBridge's USA Network Member, Givers Legacy Foundation ("GLF"). It allows approved charitable activities to be carried out by an individual or an organization operating under the tax-exempt status of GLF. GLF retains full control and discretion over the allocation of funds. The assessment for Fiscal Sponsorships is generally USD 1,900 for the initial application and approval, and 3% for each disbursement (subject to applicable minimums). However, the specific terms of each Fiscal Sponsorship may be higher based upon certain factors and are negotiated on a case by case basis.

To comply with internal Know Your Customer (KYC) and Anti-Money Laundering (AML) policies, donors may be required to complete a source of funds declaration for larger donations.



Gifts and Contributions

TrustBridge accepts gifts of many types. Contributions to TrustBridge can be made to a specific Charity Fund or to a Foundation Fund. The Fund name, Fund number, and any required documentation should accompany all gifts. For receipting purposes, the name of the donor(s), mailing address, and e-mail must accompany all gifts.

Donors

Gifts may be made by any legal person, including individuals, for-profit and non-profit corporations (such as other donor-advised funds), general and limited partnerships, GmbHs, trusts, and estates. These entities are individually referred to in this guide as "donor" and collectively as "donors." It is typically the responsibility of the donor to determine and substantiate the value of the gift in accordance with the rules and regulations of their applicable jurisdiction. In general, TrustBridge does not take gifts from non-beneficiary pension or other retirement accounts.

Types of Gifts Accepted

Cash Gifts

Gifts may be given in various currencies via check, money order, or wire transfer. TrustBridge will provide EFT/ACH, and wire information on request. In some circumstances, minimum contribution assessments may apply, e.g., AUD 150 in Australia.

Publicly Traded Securities

Publicly traded securities may be gifted via electronic transfer or in certificate form. It is the general policy of TrustBridge to sell gifted securities received in good order the next business day after the shares are received into TrustBridge's brokerage account.

Thinly traded, restricted, or non-liquid securities may require special handling and must be pre-approved by TrustBridge (see Asset-Based Giving).

Securities requiring special handling or a change in registration (such as mutual funds that are proprietary to certain brokerages) may take longer to liquidate. Proceeds from the liquidation of the gifted securities, net of all trading costs, including legal fees and other expenses charged by the brokerage firm, are transferred to the applicable Fund upon settlement. TrustBridge is not responsible for any loss in value that may occur between the donor's transfer of any security gift and its subsequent liquidation.

Cryptocurrency

Gifts of cryptocurrency and similiar assets (NFTs, etc) are processed through a partner and subject to our partner's donation acceptance policies.

All cryptocurrency transactions are charged a 1% assessment and subject to a SFr. 500, or other currency equivalent minimum per transaction. Pricing for less-traded or obscure coins may be decided upon at time of transaction.

Asset-based Giving

We are one of the world's leaders in receiving, managing, and liquidating complex gifts. This may include:

- privately held corporate stock and business interests
- restricted securities (or publicly traded securities that may have sale restrictions)
- real estate property
- art and other tangible personal property
- royalties or copyrights
- life insurance (term, whole, universal, or variable)
- loan notes (money owed to you through loan notes)

Testamentary Gifts and Gifts from Trusts

Individuals may designate TrustBridge to receive all or any portion of their estates after their lifetime. This may be accomplished through a:

- bequest in a will or trust
- beneficiary designation in a pension or other retirement account (please contact us as additional rules may apply)
- beneficiary designation in a life insurance policy
- payable or transfer on death beneficiary designation in a bank or brokerage account
- life income arrangement (such as a charitable gift annuity or a charitable remainder trust)
- testamentary charitable trust



Legal or tax advisors should be consulted for guidance with establishing testamentary instructions as well as for necessary appraisals of designated gift(s). When setting up a testamentary gift through a pillar pension, will, trust, or beneficiary designation, we recommend that TrustBridge be notified and that the appropriate vehicle at TrustBridge be established to facilitate the receipt and final distribution of any testamentary assets. Notifying TrustBridge does not prevent a donor from changing or eliminating the proposed testamentary gift during his or her lifetime.

Any testamentary documents should be sent to the address listed below and use the following designation:

Zelgistrasse 10
3608 Thun, Switzerland

"The _____ Fund at TrustBridge Global Foundation (a charitable, non-profit stiftung organized under the laws of Switzerland) subject to its governing instruments, policies, and procedures, as amended from time to time."

The preferred and most common form of testamentary gift is cash, which may result from liquidation of assets prior to distribution from the estate. TrustBridge may also receive testamentary gifts of complex non-liquid assets. TrustBridge acceptance of an asset-based gift will follow its normal process and practices pursuant to the gift policy in effect at that time.

Generally, TrustBridge will begin making grants once the estate settles, the appropriate authority renders an estate tax closing letter, or TrustBridge is otherwise reasonably confident there is minimal risk of controversy with respect to the estate.

Receipting for Gifts

TrustBridge will issue a receipt for each eligible gift. Receipts for cash gifts made by check will reflect the amount of the gift and the date received, and typically will be issued to the donor(s) whose name(s) are printed on the check used to make the gift. Receipts for gifts of marketable securities and non-liquid assets will be issued to the donor and provide a description of the asset and the gift's value.

TrustBridge Foundation Fund

The Foundation Fund from TrustBridge Global Foundation is our premier donor-advised fund (DAF) offering donors an international platform for charitable giving from a trusted Swiss host.

Fund Information

Fund Names

Although our standard requirement is that all Fund names begin with "The" and end with "Fund," we encourage creativity in naming your TrustBridge Foundation Fund. Many are named after a charitable cause or family. If a chosen Fund name is inappropriate, TrustBridge may ask that it be changed. The Fund name will generally appear along with your name and address on correspondence, including the letter that accompanies each grant issued from the Fund. You also have the option of selecting anonymity, in which case the Fund name will not be displayed on grant distributions.

Roles

Representation on a Fund is recognized through the assignment of Fund roles. The available roles are Fund Holder, Fund Advisor (Full Access), Fund Advisor (View Only Access), and Successor. Individuals performing roles on a Fund must be of legal age to enter into contracts.

Fund Holder status is automatically given to the individual(s) who open and give to the Fund. Fund Holder(s) are assigned full access to the Fund.

Fund Advisor (Full Access) is given to individual(s) who are granted access by the Fund Holder(s) to a Fund. This role is often used for attorneys, accountants, financial advisors, family members, friends, or company representatives.

Fund Advisor (View Only Access) status is given to individual(s) who may be informed of activity in the Fund, but do not have access to act on behalf of the Fund.
Successor status is given to individual(s) who have been designated authority to manage the Fund upon the death of the Fund Holder(s).
Regardless of their role, any individual may manage their contact information and personal profile settings through our website or by contacting our office. Fund Advisors may be removed from a Fund at any time by the Fund Holder(s), although they will remain in our system and may open their own Funds.



Statements

Funds with activity or a balance receive monthly Fund statements that include information on gifts, grants, and investment performance for that month. Fund statements are informational in nature and should not be used to substantiate gifts to TrustBridge.

Communication Preferences

TrustBridge sends statements, notifications, and alerts based on your communication preferences for each Fund. These preferences may be managed online or by contacting us at admin@trustbridgeglobal.com.

Succession Plans

Upon the death of a Fund Holder, a Fund may continue to be managed by the surviving Fund Holder(s) (if applicable). Fund Holders may also establish Successors to manage the Fund or name charitable beneficiaries to receive grants from the Fund.

Individuals with Fund Holder status may manage the succession plan in writing to TrustBridge during the life and legal capacity of the Fund Holder(s). The succession plan may indicate that the Successor(s) are to continue using the existing Fund, in which case any previously placed restrictions on the Fund will remain. Alternatively, the succession plan may recommend that the remaining assets in the Fund be divided and distributed in any one or more of the following ways:

- to a new Fund to which the Successor(s) will become Fund Holder(s)
- to one or more eligible charities or Charity Fund(s)
- to support the work of TrustBridge

If a minor or legally incapacitated individual is named as the sole Successor, TrustBridge will require the appointment of a legal guardian to act on behalf of the Successor. In rare cases where no named individual is willing or able to become a Successor, or cannot be located after a reasonably diligent search, TrustBridge's Board of Directors will assume the role of distributing the assets of the Fund, taking into consideration the prior grant recommendations of the Fund Holder(s).

Charitable beneficiaries must be operational and eligible to receive grants from TrustBridge at the time of distribution. If a charitable beneficiary no longer exists or is ineligible to receive a grant from TrustBridge, then TrustBridge will make every effort to grant funds to an eligible organization that supports similar purposes.

TrustBridge Global Foundation is **the first donor-advised fund charity** that has been built from the ground up **to be truly global.**

Investment Options

The default investment for a TrustBridge Foundation Fund is an interest-bearing account. On any new contribution, interest begins to accrue one week after the money is received. Liquid assets held in a TrustBridge Foundation Fund may be invested in a variety of passive index options in multiple base currencies based on the Fund Holder(s)' and/or Fund Advisor(s)' risk tolerance and investment time horizon.

Our Investment Philosophy

TrustBridge's investment philosophy balances maximizing total return and capital preservation, which is intended to protect the value of assets while they are held for future distribution. We believe that low-cost passive index investments help to achieve superior risk- adjusted returns that are appropriate for the anticipated holding period.

Investment Allocations

TrustBridge works with the Fund Holder(s) and Fund Advisor(s) to determine percentage allocations to asset classes (primarily money market, bonds, real estate securities, and equities), regions (such as Europe or the U.S.) and base currency for the Foundation Fund.

Separate Account Management

If the Fund Holder(s) or Fund Advisor(s) wish to invest beyond passive index returns, separate account management is available. This may include active management with the objective of outperforming the indices, socially responsible investing, etc. TrustBridge will work with the Fund Holder(s) and Fund Advisor(s) to select a bona fide professional investment manager who agrees to a discretionary mandate that meets those objectives. To access the separate account management feature, a minimum account balance of CHF 200,000 is required.

Mission Related Investments ("MRI")

The Fund Holder(s) and Fund Advisor(s) may desire to invest fund assets in companies or projects that further TrustBridge's charitable mission, as well as earn a return of capital and a return on capital. TrustBridge may accommodate this type of investment, and if so, will work with the Fund Holder(s) and Fund Advisor(s), as well as management of the target company to perform the necessary due diligence to determine if the investment can be approved.

Market Fluctuations

Market fluctuations may increase or decrease the value of assets held in a TrustBridge Foundation Fund. Investment allocations should be recommended with the appropriate distribution objectives and time horizon in mind.

Foundation Fund Assessments

TrustBridge assesses its Funds in proportion to their balance and activity so that the costs of running TrustBridge are equitably shared by all. These assessments cover the costs of grant making and numerous other support activities such as facilities, gift processing and receipting, Fund and grant administration, legal compliance, accounting, communications, and human resources. The table below describes the assessments that are applicable to a TrustBridge Foundation Fund.

TrustBridge Foundation Fund

Assessment	Description
Administrative Cost Assessment ("ACA")	The Administrative Cost Assessment ("ACA") is calculated as 1/12th of the annual rate assessed on the average daily fund balance each month . This amount is based on the daily fair market value of the assets. ACA and IOA combined will be a minimum of SFr. 30, or other currency equivalent per month, unless the balance is zero. The ACA on the first SFr. 5,000,000 is 0.30%. The next SFr. 5,000,000 allocation is 0.25%. The following SFr. 5,000,000 allocation is 0.20%, and thereafter is 0.15%. The minimum monthly assessment applies to each currency account held within the Foundation Fund.
Investment Oversight Assessment ("IOA")	This assessment does not apply to Funds invested in TrustBridge cash and default passive investment options. The Investment Oversight Assessment ("IOA") is calculated as one-twelfth (1/12) of the annual rate, assessed monthly on the average daily fund balance. The calculation is based on the daily fair market value of the assets. The IOA is tiered as follows: the first CHF 5,000,000 is assessed at 0.40% (40 bps). Amounts beyond CHF 5,000,000 and up to CHF 10,000,000 are assessed at 0.30% (30 bps). Amounts beyond CHF 10,000,000 and up to CHF 15,000,000 are assessed at 0.20% (20 bps). Amounts beyond CHF 15,000,000 are assessed at 0.10% (10 bps). For closely held business interests and other non-liquid assets, if the fair market value of the asset is materially higher than the carrying book value, the ACA and IOA will be subject to an alternative minimum assessment calculation based on the asset's annual operating cash flows (EBITDA) for the year.
Due Diligence Assessment / Investment Origination Assessment	The Due Diligence Assessment is a percentage of the fair market value of each Mission-Related Investment (see page 12) or Complex Asset. This is typically a 3% assessment but is subject to a minimum of SFr. 3,000 or other currency equivalent.
Foreign Exchange	Funds are assessed the greater of the actual foreign exchange fees and costs incurred, or 40 bps (0.40%) over the wholesale exchange rate.
Other	TrustBridge makes assessments when it provides administrative, charity research, grant management, and/or investment management support. This amount is as agreed upon when the solution is selected.

Grants

Grants from Foundation Funds to Charity Funds

When a giver recommends a grant to a charity, TrustBridge's standard practice is to establish a Charity Fund from which a distribution is then made to the charity. A Foundation Fund Holder or Fund Advisor may recommend, but does not control, how assets in the Charity Fund are distributed. All grant recommendations are subject to TrustBridge's grant approval process, and prior to the gift being made, all charities must undergo a due diligence process conducted by TrustBridge.

Recommending Grants

Grant recommendations from a Foundation Fund Holder or Fund Advisor may be made by logging into our website, telephone, e-mail, fax, or post mail. Each recommendation should include the following information:

- the Charity Fund name and number (if previously established)
- the amount of the proposed grant (minimum SFr. 100, or other currency equivalent, or more depending on the charity's location)
- frequency of the grant as a single grant or schedule of recurring grants
- specific recommendation, if any, for the grant (i.e., support for a particular project of the organization)
- specification of whether the grant is to be made anonymously (note, unless anonymity is requested, the recipient will be advised of the giver(s) recommending the grant).

If the Charity Fund is not already established, please contact a member of the TrustBridge team at admin@trustbridgeglobal.com to inquire about the necessary due diligence associated with the charity application process. No money can be gifted until the designated charity has been fully vetted and approved by TrustBridge.

Qualified Charities

TrustBridge will only make grants to charities that meet TrustBridge's grant guidelines and that do not jeopardize its reputation and good standing with regulators and banks. The following list describes some of the types of organizations eligible to receive grants from a TrustBridge Charity Fund:

- Swiss tax-exempt organizations as defined under Article 56g of the Federal Direct Tax Act (FDTA), the Federal Tax Administration's Circular No. 12 of 8 July 1994 and guidelines of 18 January 2008 established by the Swiss Tax Conference for the cantonal tax authorities
- public charities, government entities (e.g., libraries, public schools, police stations), and churches (including dioceses, monasteries, friaries, or abbeys)
- private foundations
- other charities outside Switzerland that meet TrustBridge's standards, ascertained during the grant due diligence process.



Qualified Charitable Activities

TrustBridge makes grants in accordance with its charitable mission. Grant recommendations to organizations whose tax-exempt purposes or activities are opposed or antithetical to TrustBridge's charitable purposes will not be approved.

Qualified Grant Purposes

All grants must be issued for qualified charitable purposes. The following guidelines demonstrate the purposes for which a grant may be distributed.

Health: Improve medical care and health care; in particular through the use of medical personnel, provision of medicines and medical equipment, and facilities (including dental medicine), the construction of health care facilities such as hospitals, nursing homes, medical, dentistry, pharmacy, educating medical professionals, knowledge in the field of health prevention and hygiene, and the promotion of medical research.

Education: Establishment and support of educational institutions at all levels, particularly the early education of children, vocational training, and adult education, provide teachers and trainers, provide learning and training material, and support for training programs.

Cultural promotion: Establishment and support of cultural promotion programs, cultural institutions, and organizations such as concert facilities, theaters, museums, libraries, and the promotion of artists.

Poverty alleviation: Ensuring decent housing situations, support and relief in natural and environmental disasters through reconstruction of buildings and infrastructure, providing clothing and protection materials, combating hunger and malnutrition, ensuring good water supply, promotion of institutions for orphans and the disabled, protection of natural resources, ensuring sustainability and self-sufficiency, enabling soil management, promotion of small enterprises and start-up companies in developing and emerging countries micro-credit, supporting programs to increase employment levels in developing and emerging countries and programs to protect people against social injustice.

Promotion of the Christian faith: Promotion of the Christian faith in Switzerland and worldwide by supporting churches, church associations and other Christian organizations, including the promotion of Christian educational institutions such as Bible schools, schools for the training and further education of Christian leaders and theological universities.

Impermissible Grant Purposes

Impermissible grant purposes include, but are not limited to:

- private benefit for any individual(s)
- dues or membership fees

Grant Approval

Grant recommendations are non-binding and will only be approved after TrustBridge has verified the organization's charitable status and mission as well as the recommended use of the grant (grant purpose). If the organization or grant purpose cannot be verified, the grant recommendation may be delayed or denied.

Scholarships

TrustBridge does not provide grants for the benefit of individuals seeking scholarships. Nor will it name individual beneficiaries as a part of grant instructions it provides to educational institutions. TrustBridge does not handle individual scholarships or work with schools to receive scholarship monies for specific individuals.

TrustBridge will make grants to general or specific scholarship funds at schools and universities, but no direct beneficiaries can be named and the scholarship program must have sufficiently wide parameters and independent decision making on how scholarship funds are allocated and distributed.

Generous Communities.
Global Networks.
Better Life.

Scheduling Grants

Grant recommendations may be scheduled as a single grant or as a recurring schedule of grants. Future grants from a recurring grant schedule that was approved in the past may be denied if eligibility rules, the organization's status, or legislation changes.

Fund Balance Considerations

An appropriate Fund balance must be available to satisfy a grant prior to the recommended issue date. Grants will not be issued for amounts greater than the available Fund balance.

Processing Time Frames

If a Charity Fund has previously been established, approved grant recommendations are generally processed within one business day. During seasons of peak activity, this process may take more time due to higher grant volumes.

However, the review process for a new charity may take from a few days to a few weeks or longer depending upon the charity's legal domicile and responsiveness. If an organization cannot be reached or does not supply the requested information within ten business days, the grant recommendation may be declined.

Outstanding Grants

TrustBridge reviews its outstanding grants to charities on a regular basis. If a charitable organization has not received wired funds within fifteen business days, TrustBridge will investigate the outstanding payment with the organization to ensure timely delivery. For grants made through a local Network Member, other distribution methods may be used including physical checks, domestic wire, ACH, EFT, SEPA, or other means. Delivery of such grants may take longer and TrustBridge confirms receipt in all cases.



Acknowledgements

While charities may choose to issue a separate thank you acknowledgement of gifts, primary acknowledgement (including tax receipts) may only be issued to TrustBridge in order to prevent the inadvertent claiming of an additional deductions by donors.

TrustBridge Charity Fund

TrustBridge Global Foundation's Charity Fund is a Swiss-based account enabling charitable organizations to receive donations easily from just about anywhere in the world.

Fund Information

Fund Names

All Charity Fund names must begin with "The" and end with "Fund" and be associated with the legal name of the charity. If a chosen Fund name is inappropriate, TrustBridge may ask that it be changed. The Fund name appears along with your name and address on correspondence that accompanies each grant issued from the Fund.

Roles

Representation on a Fund is recognized through the assignment of Fund roles. The available roles are Fund Holder, Fund Advisor (Full Access), and Fund Advisor (View Only Access). Individuals performing roles on a Fund must be of legal age to enter into contracts.

Fund Holders are assigned full access to the Fund and are generally signatories for your organization with authority over financial decisions and with the ability to make attestations regarding your charitable activities. Fund Holders will have full access to the online portal to make distribution requests and view Charity Fund activity. They can also assign Advisors to the Fund.

Fund Advisor status is given to individual(s) who are granted access by the Fund Holder(s) to a Fund. This role is often used for attorneys, accountants, financial advisors, or company representatives.

Fund Advisor (View Only Access) status is given to individual(s) who may be informed of activity in the Fund, but do not have access to act on behalf of the Fund.

Statements

Funds with activity or a balance receive monthly Fund statements that include Fund activity such as gifts and grant distributions roles are Fund Holder, Fund Advisor (Full Access), and Fund Advisor (View Only Access). Individuals performing roles on a Fund must be of legal age to enter into contracts.

Communication Preferences

TrustBridge sends statements, notifications, and alerts based on your communication preferences for each Fund. These preferences may be managed online or by contacting us at admin@trustbridgeglobal.com.



Charity Fund Assessments

TrustBridge assesses its Funds in proportion to their balance and activity so that the costs of running TrustBridge are equitably shared by all. These assessments cover the costs of grant making and numerous other support activities such as facilities, gift processing and receipting, Fund and grant administration, legal compliance, accounting, communications, and human resources. The table below describes the assessments that are applicable to TrustBridge Charity.

Charity Fund

Assessment	Description
Charity Verification	This annual assessment covers the cost of charity approval and the annual renewal of approval, subject to a minimum of SFr. 150, or other currency equivalent.
Contribution Assessment	For contributions from certain countries (e.g. New Zealand), a 3% Contribution Assessment is applied on the incoming contributions. This assessment is applied when special handling and other unusual processing expenses or costs occur. There may also be a minimum assessment (such as AUD 150 or NZD 150) on such contributions.
Grant Assessment	This cost is assessed for outgoing cross-border grants, grants requiring special handling, or other unusual processing expenses or costs. This is typically 1% of the grant amount, but is subject to a minimum of SFr 240, or other currency equivalent. A processing assessment of SFr 20, or other currency equivalent, applies to cover wire costs; this does not cover any fees assessed by the receiving charity's bank or other intermediaries. For grants exceeding SFr. 1,000,000, the portion above SFr. 1,000,000 will incur a grant assessment of 50 basis points (0.50%).
Supplemental Grant Assessment	When facilitating cross-border grants to countries with elevated regulatory, financial, or political risk, TrustBridge applies a 1% Supplemental Grant Assessment (SGA) on Charity Fund distribution requests. This is on top of the standard Grant Assessment stated above. This helps ensure compliance with complex local laws and administrative requirements such as additional legal review procedures, banking protocols, and administrative systems tailored to a country's specific requirements.
Foreign Exchange	Funds are assessed 40 bps over the midmarket FX rate for major, liquid currencies. Other less liquid currencies are assessed at 1% over the midmarket FX rate or higher, depending on market circumstances.
Other	TrustBridge makes assessments when it provides administrative, charity research, grant management, and/or investment management support. This amount is as agreed upon when the solution is selected.

General Information

TrustBridge's Annual Audit

TrustBridge is audited annually by an independent accounting firm, and a copy of TrustBridge's annual Independent Auditors' Report and Financial Statement is available on our website.

Important Note About the Purpose of this Document

This Guide describes how TrustBridge currently operates in pursuit of its charitable mission. TrustBridge, at its discretion, may modify this Guide at any time and without prior notice. No part of this Guide constitutes an agreement between TrustBridge and any giver, charity, or any other person, or otherwise binds any person, and the information provided in no way constitutes legal advice. We strongly urge and encourage you to consult with your own professional advisors regarding your specific circumstances.

Grievance Notice

TrustBridge is committed to delivering a high standard of service to anyone who uses our platform. However, if we fall short of the high standards we set for ourselves, we welcome your feedback and aim to address any issues or concerns promptly and carefully as they arise.

Please reach out to your Giver Services Manager about your feedback. If your issue is still unresolved after communication with your Giver Services Manager, or if the initial issue is not addressed in a timely manner, contact us at feedback@trustbridgeglobal.com. Please provide us with your name and contact details, and as much detail as possible so that we can respond and investigate efficiently and effectively.

Whistleblower Statement

TrustBridge Global Foundation is committed to the highest standards of integrity, accountability, and transparency. If you have a concern or wish to report a suspected violation of law, policy, or ethical standards, you may confidentially contact us at feedback@trustbridgeglobal.com.

We strictly prohibit retaliation against any individual who makes a good-faith report or participates in an investigation.

All reports will be handled with care and discretion.





TrustBridge global

MAKING GLOBAL GIVING EASY

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Action4Diabetes
Somebody Cares Ministries

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